

East Merced Resource Conservation District (RCD) <manager@eastmercedrcd.org>

**NOTICE OF SPECIAL MEETING: AGENDA (Hybrid: ZOOM or in person)**

Wednesday, December 14, 2022, 3:00PM

**Join Zoom Meeting**

https://us06web.zoom.us/j/82512858841?pwd=Z3VnT3BCdXJEK1c0U2F4d2FYaHh1QT09

Meeting ID: 825 1285 8841 Passcode: 064955

One tap mobile

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**Welcome and Introductions:**

Public’s speak, limited to 6 min./ person. Public may address any item on Agenda before and during consideration of that item.

**Oral Communications:**

At this time any person may comment on any item that is not on the Agenda. Individual comments are limited to 6 minutes per person. Please state your name and address for the record.

**Testimony Corrections and/or additions to the Agenda:**

The EMRCD board may take action on items of business not appearing on the posted Agenda under any of the following conditions:

1. Upon determination by a majority vote that an emergency situation exists
2. The item was posted for a prior meeting of the EMRCD board occurring not more than 5 days prior to the date action is taken on the item and at the prior meeting the item was continued to the meeting at which action is being taken
3. Upon determination by a unanimous vote that the need to take action arose subsequent to the Agenda being posted

**REGULAR RCD Board Meeting 3:00 PM**

1. Consent Agenda **(ACTION) 5 min**
   1. November 16, 2022 minutes approval and signature Stock
   2. Treasury Report for November, 2022 Stock
      1. Income statement and balance sheet
   3. Governor’s Resolution AB 361, allowing for hybrid/virtual meeting Stock
2. Written and Oral Updates from Partners and Projects- 3 minute each, except guest speaker
   1. Natural Resources Conservation Service (NRCS) Representative
   2. Sustainable Groundwater Agencies (SGA) Okuye/Stock
   3. East Stanislaus Resource Conservation District (ESRCD) Walley
   4. John Vollmar, Vernal Pools project update Vollmar
   5. Manager’s Report Stock
   6. Trevor Hutton, Irrigation Specialist Hutton
3. Financial and Project Review **15 min**
   1. Transactions and Invoices for approval of payment **(ACTION)** Stock
      1. Elite Card
      2. Choice Administrators, health insurance for February
      3. Reimbursement: Trevor Hutton - grant expenditure, mileage, supplies
      4. CARCD dues, 2% of unrestricted funds
      5. Madera Chowchilla invoice 1, 2,3 for WETA 3rd qtr
      6. East Stanislaus, invoice 1 for WETA 3rd qtr
      7. Purchase of EMRCD desk chair for office
      8. Consent to prepay Elite card for 2023 to avoid late fees
   2. EPA Invoice for submission for payment **(ACTION)** Vollmar/Stock
   3. WCB Invoice for submission for payment **(ACTION)** Vollmar/Stock
   4. CARCD loan status Stock
   5. CDFA SWEEP grant- update **(ACTION)** Stock
   6. USDA-NRCS RCPP grant **(ACTION)** Stock
      1. Hedge row farm day Jan 15th in Livingston
   7. WETA (mobile irrigation lab begun in July 2022)
      1. SWEEP & WETA Workshop Date choice: Thur. Jan 12 or Tue 17th Stock
   8. MID Water Trailor Okuye/Stock
   9. Bookkeeping and Audit Updates **(ACTION)**  Walley/Stock
      1. QB review of FY 2021-22 with Accruals (end of year corrections)
      2. Grant Tracking spreadsheet review
      3. Audit status
   10. Pending Grant Applications **(ACTION)** Walley/Stock
       1. RAC IRWMP outreach $60,000
       2. WCB/CARCD CFP & Habitat Implementation block grant
       3. SWEEP request to use funding for new cycle of application TA
   11. Pending Contracts with Partners **(ACTION)** Stock
       1. Proposal to contract ESRCD to update our website(event promotion)
4. Requirements of the Board 10 min Stock
   1. Review and consideration of projects, meetings and webinars **(ACTION)** 
      * 1. Next steps for Trevor, 3 training options all within budget of FY ending July
           1. Sierra Nevada Conservancy/CARCD grant writing workshop

Jan 18, 19, 20. 16 hrs

* + - * 1. Training - Quick books learning options Stock/Hutton
        2. Conservation Desktop NRCS software for RCPP Stock Walley

Jan 10-11, Jan 24-26, Jan 31-Feb 2. 24 hrs

* + 1. Planning for Hire and Training of FT DM by July 2023 per 5 year plan
       - 1. Job description review
         2. Hiring plan
    2. Planning for hire of bookkeeper
       - 1. Job description
         2. Hiring plan
    3. Approve up to 30 hour work week for manager in January
  1. Review and consideration of correspondence **(ACTION)** Okuye/Patteson
     1. In person meeting requirement will resume in March 2023, per Governor
     2. US Dept of Interior, Bureau of Reclamation to improve habitat for Fed endangered species
     3. Stanislaus Intern opportunity, letter of commitment

1. Adjournment

**NEXT MEETING: January 19, 2022, 3:00pm-5:00pm**

List of Acronyms:

AFT- American Farmland Trust

CARCD- California Association of RCD’s

CDFA- California Department of Food and Agriculture

CFP- Carbon Farm Plan

EPA- Environmental Protection Agency, Fed funding. EMRCD has grant for vernal pools survey

CDFA- California Department of Food and Agriculture

FEMA- Federal Emergency Management Agency

HSP- CDFA Healthy Soils Program

IRWMP- Integrated Regional Water Management Group (5 governing entities)

MID- Merced Irrigation District

NACD- National Association of Special Districts

NRCS - Natural Resources Conservation District, EMRCD is affiliate, shared office space

OEFI- CDAF Office of Environmental Farming, SWEEP is through this office

SALC- Sustainable Ag Land Conservation, a California program

SWEEP- State Water Efficiency & Enhancement Program- CDFA program funding replacement systems for the purpose of reducing greenhouse gas emissions and water consumption

RAC- Regional Advisory Committee, serves IRWMP

RCPP – Regional Conservation Partnership Program- an AFT grant for farm conservation practices with goal of locating easements to preserve ag land from development

USDA- U.S. Dept of Agriculture- oversees many agencies, including NRCS and Forest Service

WCB- Wildlife Conservation Board, California- State funding for EMRCD vernal pools survey

WETA- Water Efficiency Technical Assistance Program, a CDFA program. Funds EMRCD’s Mobile Irrigation Lab currently offering free irrigation evaluations.

WMA- Weed Management Area