



East Merced Resource Conservation District (RCD)

REGULAR MEETING MINUTES

Wednesday, September 16, 2020

Call in and/zoom meeting

East Merced RCD – admin@eastmercedrccd.org

Regular RCD Board Meeting (Called to Order at 3:02pm)

Welcome and Introductions:

In Attendance: Jean Okuye, Bob Bliss, Aaron Wentzel, Ursula Stock, Johnnie Siliznoff, Cindy Lashbrook, Rachel Patteson, and Trina Walley

Oral Communications:

At this time any person may comment on any item that is not on the Agenda. Individual comments are limited to 5 minutes per person. Please state your name and address for the record.

Testimony Corrections and/or additions to the Agenda: None at this time.

1. Consent Agenda (**ACTION**) **MSC** approved minutes and July financial report. MSC (Bob/Aaron). Passes unanimously.
 - a. August 19, 2020 minutes approval and signature
 - b. Treasury Report for July 2020 - \$65,173.46 Walley
2. Written and Oral Updates from Partners and Projects
 - a. UC Berkeley Grizzly Corps – introduction of Rachel Patteson as new fellow assigned to Merced.
 - b. Natural Resources Conservation Service (NRCS) Representative
 - i. 50 new contracts and 4 more added to be obligated by Friday. 2 partner biologists have been added in Merced from Xerces for pollinators and Point Blue.
 - c. Sustainable Groundwater Agencies (SGA) Representative
 - i. Not in attendance. Statewide updates online.
 - d. East Stanislaus Resource Conservation District (ESRCD) Walley
 - i. No new projects to report. Working with regional partners on upcoming grant for DOC.
3. Financial and Project Review
 - a. Transactions and Invoices for approval of payment (**ACTION**) Wentzel/Walley
 - i. \$5,000.00 to UC Berkeley Foundation for Grizzly Corp Program
 - ii. \$88 to Wells Fargo for August office monthly charges plus interest and fees
 - iii. \$250 to Coarsegold RCD for NACD grant admin
 - iv. **MSC** to approve submitted invoices for payment and deposits. MSC (Bob/Aaron). Passes unanimously.
 - b. EPA Invoice for submission for payment (**ACTION**) Vollmar/Walley
 - i. No invoice for action
 - c. WCB Invoice for submission for payment (**ACTION**) Vollmar/Walley
 - i. No invoice for action
 - d. Bookkeeping and Audit Updates Walley
 - i. Completed and awaiting final report
 - e. Office Equipment, Supplies, and Software Purchase Order Okuye/Walley
 - i. Presented need for new computer and software packages, new Quickbooks Desktop, and office supplies for the employees.
 - ii. **MSC** to approve up to \$2,000 for all office needs. MSC(Bob/Aaron). Passes unanimously.

- f. Integrated Regional Water Management Grant Update Okuye
 - i. No updates at this time
- g. Pending Grant Applications **(ACTION)** Walley
 - i. Previously approved participating in regional application to DOC SGMA Watershed Coordinator Program and have been selected by partners to be lead applicant.
 - **MSC** to submit DOC grant as lead application and provide staff to write the grant MSC (Bob/ Aaron). Passes unanimously.
- h. Pending Contracts with Partners **(ACTION)**
 - No new contracts at this time. WCB contract has been finalized so Vollmar can begin work.
- 4. Requirements of the Board
 - a. Conflict of Interest
 - i. No action needed. Check on status of submission
 - b. Tier 1 Requirements Walley
 - i. Policy updates will be needed.
 - c. Review and consideration of correspondence **(ACTION)** Walley
 - Board Mentor Handbook available online
 - Letter to Support outcome of the upcoming Local Workgroup Meeting
 - **MSC** to submit letter to NRCS after workgroup meeting. MSC (Bob/ Aaron). Passes unanimously.
- 5. Announcement to attendees of the start of the Closed session at 3:58pm
 - a. Personnel & Staffing – Gov't Code 54957(b)
 - Board action to hire Ursula Stock as District Manager
- 6. Adjournment at 4:54 pm

NEXT MEETING October 21, 2020 AT 3:00pm

Minutes approved:

Board Signature: _____ Date: _____

Name: _____ Title: _____