East Merced Resource Conservation District (RCD)

SPECIAL MEETING MINUTES

Wednesday, November 5th, 2025
In-person/Online(Virtual Join: Google Meet)
East Merced RCD / manager@eastmercedrcd.org

RCD Board Meeting 2:00 PM - Called to order at 2:01 PM

In Person: Zachary Wells, Emily Neapolitan, Reyn Akiona, Joy Baccei, John Magneson, Cathryn Mong, Lynn Sullivan

In Person Guest Attendees: None

Online Attendees: None

Absent: Sarah Bell

Oral communications: None
Public Comments: Open to address items on agenda - None
Testimony Corrections and/or additions to Agenda - ADD Agenda Item 2C:Accept resignation

ACTION: ADDITION OF AGENDA ITEM 2C (11/05/2025) ;
MOTION 1st: Joy / 2nd: John
VOTE: UNANIMOUS ; MOTION PASSES? YES ☒ NO ☐

RCD Board Meeting

1. Written and Oral Updates from Public and/or Partners - 5 minutes each, except guest speaker(s)
   A. Public
      i. **NO PUBLIC COMMENT**
   B. NRCS
      i. **NO UPDATE (US Gov. Shutdown still in effect)**
   C. Executive Director's Report
      i. **Staff provides updates on the upcoming CARCD Conference.**
      ii. **Staff shared the updates to job description for new role.**
      iii. **Staff shared SLEWS day on 11/6**
      iv. **staff shared outcome of plant pick up day**
2. Consent Agenda **(ACTION) 5 min**
   A. Minutes approval and signature: Board Meetings**(ACTION)** Akiona
      i. Regular Board Meeting October 8th, 2025
      ACTION: APPROVAL OF BOARD MINUTES SESSIONS (11/05/2025) ;
      MOTION 1st: John / 2nd: Joy.
      VOTE: UNANIMOUS ; MOTION PASSES? YES ☒ NO ☐
   B. Treasury Report and Financial Report**(ACTION)** Wells
      i. Treasury Report: 2025
      ACTION: APPROVAL OF SEPTEMBER REPORT With Edits (11/05/2025) ;
      MOTION 1st: John / 2nd: Lynn.
      VOTE: UNANIMOUS ; MOTION PASSES? YES ☒ NO ☐
   C. Resignation Letter of Board Member, Bell.
      1. Resignation Letter of Board Member
      ACTION: ACCEPT RESIGNATION OF SARAH BELL (11/05/2025) ;
      MOTION 1st: John / 2nd: Catie.
      VOTE: UNANIMOUS ; MOTION PASSES? YES ☒ NO ☐
3. Bookkeeping and Audit Updates **(ACTION)**
   A. Transactions and Invoices for approval of payment Wells
      ACTION: None
      MOTION 1st: JOY / 2nd:JOHN .
      VOTE: UNANIMOUS ; MOTION PASSES? YES ☒ NO ☐
   B. Pending and Upcoming Contracts with Partners Wells
      i. Funding-Applied
         a. CDFA : Specialty Crop Block Grant
         b. NFWF : Monarch Butterfly and Pollinators Fund
         c. NFWF : Conservation Partners Program
      ii. Upcoming
      STAFF REPORTED ON GRANTS APPLIED FOR & UPCOMING

4. Requirements of the Board 10 min — Wells

A. Review and consideration of correspondence **(ACTION)**

i. Review and consideration of correspondence (ACTION)

ii. Staff Mileage Reimbursement

a. ACTION: APPROVE Zach Mileage reimbursement of $383.18

MOTION 1st: Catie / 2nd: John.

VOTE: UNANIMOUS ; MOTION PASSES? YES ☒ **NO** ☐

iii. New Staff Position (ACTION)

a. ACTION: NO ACTION ALREADY APPROVED

VOTE: _____ ; MOTION PASSES? YES ☐ **NO** ☐

iv. CARCD Annual Meeting Delegate (ACTION

a. ACTION: APPROVE to serve as the organization's voting delegate at the upcoming CA RCD annual meeting.

MOTION 1st: Joy / 2nd: John.

VOTE: UNANIMOUS ; MOTION PASSES? YES ☒ **NO** ☐

5. Closed Session(As Needed) — Akiona

CLOSED SESSION - START- 3:10 PM;End 3:34PM

i. Staff Evaluation & Review

Board discussed salary,professional development goals

ACTION: APPROVE pay scale increases as presented to board; contingent on performance review, may be modified by board action annually.

MOTION 1st: Joy / 2nd: John.

VOTE: UNANIMOUS ; MOTION PASSES? YES ☒ **NO** ☐

6. Adjournment

MEETING ADJOURNED at 3:41 pm

NEXT MEETING: December 10th, 2025, 2:00pm - 4:00pm

SIGNATURE:____ DATE:__________________________