



**EAST MERCED
RESOURCE
CONSERVATION DISTRICT**

NOTICE OF REGULAR MEETING: AGENDA (Hybrid)

Wednesday, February 16, 2022, 3:00PM 2926 G Street, Room 205, Merced CA 95340

In person participants must have proof of vaccination and wear a mask per NRCS

Join Zoom Meeting - <https://zoom.us/j/98693895410?pwd=UE9SeXUyb2pUa0J4V1dyLzJaSWZZZz09>

Meeting ID: 986 9389 5410 Passcode: 174074

One tap mobile +16699009128,,98693895410#,,,,*174074# US (San Jose)
+12532158782,,98693895410#,,,,*174074# US (Tacoma)

Welcome and Introductions:

Public's speak, limited to 6 min./ person. Public may address any item on Agenda before and during consideration of that item.

Oral Communications:

At this time any person may comment on any item that is not on the Agenda. Individual comments are limited to 6 minutes per person. Please state your name and address for the record.

Testimony Corrections and/or additions to the Agenda:

The EMRCD board may take action on items of business not appearing on the posted Agenda under any of the following conditions:

1. Upon determination by a majority vote that an emergency situation exists
2. The item was posted for a prior meeting of the EMRCD board occurring not more than 5 days prior to the date action is taken on the item and at the prior meeting the item was continued to the meeting at which action is being taken
3. Upon determination by a unanimous vote that the need to take action arose subsequent to the Agenda being posted

REGULAR RCD Board Meeting 3:00 PM

1. Consent Agenda **(ACTION) 5 min**
 - a. January 19, 2022 minutes approval and signature Stock
 - b. Treasury Report for January 2022 Wentzel
2. Written and Oral Updates from Partners and Projects- 3 minute each, except guest speaker
 - a. Natural Resources Conservation Service (NRCS) Representative
 - b. Sustainable Groundwater Agencies (SGA) Representative
 - c. East Stanislaus Resource Conservation District (ESRCD) Walley
 - d. Grizzly Corps Projects updates Patteson
 - e. Manager's Report Stock
3. Financial and Project Review **15 min**
 - a. Transactions and Invoices for approval of payment **(ACTION)** Wentzel
 - b. EPA Invoice for submission for payment **(ACTION)** Vollmar/Stock
 - c. WCB Invoice for submission for payment **(ACTION)** Vollmar/Stock
 - d. Bookkeeping and Audit Updates **(ACTION)** Stock
 - e. Pending Grant Applications **(ACTION)** Stock
 - f. Pending Contracts with Partners **(ACTION)** Stock
4. Requirements of the Board 10 min
 - a. AB361, Resolution required to meet via zoom (hybrid) **(ACTION)** Shah
 - b. Tier 1 Requirements **(ACTION)** Stock

[AB 1234 Local Ethics Training](#)

 - c. Review and consideration of projects, meetings and webinars **(ACTION)** Stock/Walley
 - i. Policy Manual Shaw
 - ii. Atwater Community Garden Okuye/Shaw
 - iii. Kayak Training Stock
 - d. Review and consideration of correspondence **(ACTION)** Okuye/Patteson
5. Adjournment

NEXT MEETING: March 16, 2022 at 3:00pm



East Merced Resource Conservation District (RCD)
REGULAR MEETING MINUTES

Wednesday, January 19, 2022

In person, Call in and Zoom meeting.

East Merced RCD – admin@eastmercedrzd.org

REGULAR RCD Board Meeting (3:00 PM) - Called to Order at 3:04 pm

In Person: Shirish Shah, Ursula Stock, Matt Bahm

Zoom Attendees: Jean Okuye, Trina Walley, Rachel Patteson, Reyn Akiona, Lynn Sullivan, Christina Murillio-Barrick, John Vollmar - 3:20-3:40

Absent: Bob Bliss, Joe Melo, Aaron Wentzel

Oral communications: Trina Walley will depart this meeting at 3:20 to attend CARCD conference, John Vollmar will join to report at 3:30 pm

1. Consent Agenda (ACTION)

- a. December 2021, minutes approval with edits and signature Stock
- b. Treasury Report for December 2021 Walley
 - i. Balance as of Dec. 31, \$9,197.33 (up from \$4000. last month)
 - ii. AFT invoice #1 for \$2351.45 (RCPP) due EMRCD from December is unpaid
 - iii. Deposit of \$350.00 for CARCD CFP training made on Jan 18.
 - iv. Cash flow is tight due to covid grant extensions, withholding, and lack of new grants

MSC Motion to approve Minutes and Treasurers report MSC: (Jean/Shirish), passes unanimously

2. Written and Oral Updates from Partners and Projects

- i. Natural Resources Conservation Service (NRCS) Bahm
 - 1. NRCS hired one new soil conservationist
 - 2. Equip ranking date has been extended to Feb 23rd
 - 3. Time to set up Local Workgroup Meeting, NRCS, EMRCD, Farmers
 - To discuss Merced Co resource concerns
 - Potential to team up with Grasslands RCD, Rick Ortega
 - Matt would prefer to meet late Feb, early March
 - EMRCD board to suggest time
 - One month lead time needed to get the word out
- ii. Groundwater Sustainable Agencies (GSA) Okuye
 - 1. Jean reported on two agencies in Merced Co, and invited us to their meetings:
 - Merced Subbasin agency Jan 25th 9-11
 - SGMA Stakeholders on Jan 31st, 1-3
- b. East Stanislaus Resource Conservation District (ESRCD) Walley
 - i. Working on WETA Irrigation Lab grant in collaboration with EMRCD, Madera RCD, due Friday

- c. Grizzly Core Projects Updates: Patteson
 - i. SWEEP applications: Raini completed 4 directly for farmers, helped 15-20 others
 - 1. Will maintain continued contact with farmers for next rollout in October
 - Including list of what is needed so they can be ready by October
 - ii. CFP with Sarah Westfall is on list to complete
 - iii. Fully in NRCS system (training and LincPass), ready to fill out two apps from Matt for NRCS January- new projects
 - SJ valley directory of RCD to keep up to date on projects
 - iv. Working on directory of RCS of Valley to promote connecting hub
 - v. Working Checklist of Timeline for area farmers when grants are due, listing permitting requirements, etc. status update
 - vi. Grizzly Corps application is open for next year.
 - vii. Manager Report - Guest speaker, Cristina Murillio-Barrick Murillio- Barrock
 - 1. Intro to SALC-Sustainable Agricultural Lands Conservation, a cap and trade program for easements and conservation ag land
 - 2. Cristina hopes to increase planning projects in Merced area, only three in our region so far.
 - viii. John Vollmar (EPA and WCB grants) Vollmar
 - 1. Identified 8 bioregions, identified VP habitats, profiled and preparing report
 - 2. Producing a guide, the future publication of his vernal pools research/ survey

3. Financial and Project Review

- a. Transactions and Invoices for approval of payment **(ACTION)** Stock
 - i. \$1362.76 WF Elite Card-
 - 1. refund of late charge and finance fee of \$40.52 in Jan
 - 2. pro zoom 97.43 Discounted \$149/yr to 97.43
 - 3. best buy laptop for sweep 862.99 sweep
 - 4. lunch for workshop 324.86 sweep
 - 5. room rental 100.00 sweep
 - 6. google suites 18.
 - ii. \$5000 Grizzly Corp, Second installment
 - iii. \$92.43 Ursula Stock travel for LincPass pick up, U and Raini car pooled
 - iv. \$4,317.00 East Stan. Invoice from last July
- b. EPA-Invoice submission for payment **(ACTION)** Stock
 - i. Deposit: EPA Wire transfer, Vernal Pools \$6,750.
Pay Vollmar NLC invoice: \$6,250 (\$500.00 for EMRCD admin.)
- c. WCB- Invoice submission for payment **(ACTION)**
 - i. Deposit of \$7,785. (requires 10% held till grant complete, ttl of \$22,330)
 - ii. Pay Vollmar NLC Invoice #8 for \$8,400.
 - iii. Retention to date is \$7,690.00

MSC to approve WF elite card, Grizzly Corps, WCB and EPA transactions. MSC to hold

payment on travel reimbursement and East Stanislaus invoices until funding for cash flow comes through. MSC Shirish/Reyn, passes unanimously.

- d. Bookkeeping and Audit updates: FY 19-20 Should be complete by end of March.

MSC Board no action required

- e. Pending Grant Applications
 - i. DWR Grant was granted, submitted by Jean at MID for \$15,500 for 100 gallon water trailer, with \$500 for project admin.
 - ii. Met with MID for Round 2 DWR, with plans to apply for \$60,00 for education and stewardship. Due date postponed till May (Bond, Proposition 1 round 2)
 - iii. Applying for CDFA WETA grant created to fund education, irrigation evaluations and Technical Assistance for landowners
 - 1. EMRCD, Madera, ESRCD \$500,000 covering 3 counties, very competitive
 - 2. Budget includes PT hire pt. for WETA and PT with RCPP for 3 RCD's
 - 3. Each RCD hire summer intern- totaling 6 staff to do evaluations
 - 4. 20% indirect rate over old 10%, admin gets extra 20%- quarterly basis
 - 5. Admin manages 3 staff and
 - 6. Reimbursement grant (\$held till end)
 - 7. Administrative assistant (hire Pt)

MSC report only

- f. Pending Contracts with Partners
 - i. Jean Okuye applied for \$30,000 line of credit from county. Will go to Board of Supervisors meeting in February, the 2 or 4th Tuesday, for approval.
 - ii. Ursula is in process of applying for interest free loan from CARCD for EMRCD

MSC report only.

4. Requirements of the Board

Walley/Stock

- a. AB361, Resolution required to have hybrid meeting for both public, voting board members

MSC to approve hybrid February meeting. MSC (Jean/Shirish motion) Passed by unanimous vote.

- b. Board members
 - 1. County Board of supervisors approved both Lynn and Reyn. Welcome to you both!
- c. Tier One Ethic training:
 - i. Completed by Shirish, Jean, Lynn, outstanding Bob, Aaron, Reyn and Joe
- d. Review and consideration of projects **(ACTION)** Walley/Stock
 - i. Policy manual work may need to hold off for grant work to get cash flow in line
 - ii. RCPP contracting is in progress (for a year now) to be signed this week
 - iii. RCPP outreach funds of \$10,000 still avail, billed \$2351.45 in Dec. not yet paid
 - iv. 5 year plan due in February, U asked for committee to create. Jean, Shirish and Reyn offered to work on it by next meeting
 - v. WETA Irrigation lab grant
 - vi. CARCD habitat funding, U and Jean propose Gemperle Farm project, Reyn offered to edit.
- e. Review and consideration of correspondence
 - i. AgLearn- no access yet, But Ursula has phone number now.

5. Adjournment at 4:33 pm

NEXT MEETING February 16, 2022, 3:00 pm (Hybrid)

Minutes approved:

Board Signature: _____ Date: _____

Name: _____ Title: _____

County of Merced
General Ledger Activity Listing
 Accounting Period: 08/2021 - 2022
 Accounts with No Activity in Selected Periods = Suppressed

Report Generated on Feb 3, 2022 11:41:19 AM

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Fund: 09520 - East Merced Resource Consv

Subs	Set ID	Acctg Period	Transaction Type	Transaction Date	Number	Description	Check #	DEBITS	CREDITS	BALANCE		
09520-01029		East Merced Resource Consv BS / Interfund Cash								4,723.62		
OH	OH294162	08/2022	ST	02/03/2022	TTLOH	AutoID:OH294162 Job:4404162		5,000.00				
		Total for Account: 09520-01029 East Merced Resource Consv BS / Interfund Cash								\$5,000.00	(276.38)	
09520-01030		East Merced Resource Consv BS / Change Fund								25.00		
		Total for Account: 09520-01030 East Merced Resource Consv BS / Change Fund								25.00		
09520-02000		East Merced Resource Consv BS / Accounts Payable								0.00		
OH	OH294162	08/2022	ST	02/03/2022	TTLOH	AutoID:OH294162 Job:4404162		5,000.00				
OH	OH294162	08/2022	ST	02/03/2022	TTLOH	AutoID:OH294162 Job:4403641			5,000.00			
		Total for Account: 09520-02000 East Merced Resource Consv BS / Accounts Payable								\$5,000.00	\$5,000.00	0.00
09520-03120		East Merced Resource Consv BS / Reserve For Imprest Cash								25.00		
		Total for Account: 09520-03120 East Merced Resource Consv BS / Reserve For Imprest Cash								25.00		
09520-03150		East Merced Resource Consv BS / Reserve General								87,277.00		
		Total for Account: 09520-03150 East Merced Resource Consv BS / Reserve General								87,277.00		
09520-03200		East Merced Resource Consv BS / Fund Balance-Available								(81,124.54)		
		Total for Account: 09520-03200 East Merced Resource Consv BS / Fund Balance-Available								(81,124.54)		
90300-10150		East Merced Resource Consv / Salaries And Wages-Extra Help								15,044.00		
		Total for Account: 90300-10150 East Merced Resource Consv / Salaries And Wages-Extra Help								15,044.00		
90300-10220		East Merced Resource Consv / Fica								932.73		
		Total for Account: 90300-10220 East Merced Resource Consv / Fica								932.73		
90300-10230		East Merced Resource Consv / Medicare Tax								218.14		
		Total for Account: 90300-10230 East Merced Resource Consv / Medicare Tax								218.14		
90300-10350		East Merced Resource Consv / Unemployment Insurance								42.63		
		Total for Account: 90300-10350 East Merced Resource Consv / Unemployment Insurance								42.63		

County of Merced
General Ledger Activity Listing
 Accounting Period: 08/2021 - 2022
 Accounts with No Activity in Selected Periods = Suppressed

Report Generated on Feb 3, 2022 11:41:19 AM

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Subs	Set ID	Acctg Period	Transaction Type	Transaction Date	Number	Description	Check #	DEBITS	CREDITS	BALANCE
90300-21000		East Merced Resource Consv / Insurance-Other								1,936.00
		Total for Account: 90300-21000	East Merced Resource Consv / Insurance-Other							1,936.00
90300-21700		East Merced Resource Consv / Office Expense-General								558.31
		Total for Account: 90300-21700	East Merced Resource Consv / Office Expense-General							558.31
90300-22300		East Merced Resource Consv / Spec Dept Expense-Other								79,852.60
OH	OH294162	08/2022	ST	02/03/2022	GRIZZ21-00082	UC REGENTS GRIZZ21-00082	01063760	5,000.00		
		Total for Account: 90300-22300	East Merced Resource Consv / Spec Dept Expense-Other					\$5,000.00		84,852.60
90300-91010		East Merced Resource Consv / Property-Taxes-Current Secured								7,817.83
		Total for Account: 90300-91010	East Merced Resource Consv / Property-Taxes-Current Secured							7,817.83
90300-91020		East Merced Resource Consv / Property-Taxes-Current Unsec								1,014.05
		Total for Account: 90300-91020	East Merced Resource Consv / Property-Taxes-Current Unsec							1,014.05
<hr/>										
90300-94200		East Merced Resource Consv / Interest								25.65
		Total for Account: 90300-94200	East Merced Resource Consv / Interest							25.65
90300-95460		East Merced Resource Consv / State Homeowners Prop Tax Rel								54.04
		Total for Account: 90300-95460	East Merced Resource Consv / State Homeowners Prop Tax Rel							54.04
90300-95600		East Merced Resource Consv / Federal Other								87,894.00
		Total for Account: 90300-95600	East Merced Resource Consv / Federal Other							87,894.00
90300-97990		East Merced Resource Consv / Other Revenue								350.00
		Total for Account: 90300-97990	East Merced Resource Consv / Other Revenue							350.00
Total for Fund: 09520 - East Merced Resource Consv								10,000.00	10,000.00	

**WELLS FARGO BUSINESS ELITE CARD****VISA**

Page 1 of 4

Prepared For	COUNTY OF MERCED JEAN OKUYE
Account Number	4484 6100 0609 6146
Statement Closing Date	02/03/22
Days in Billing Cycle	31
Next Statement Date	03/03/22

For Customer Service Call:
800-231-5511

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Elite Card Payment Center PO Box 77066
Minneapolis, MN 55480-7766

Credit Line	\$2,500
Available Credit	\$2,474

Payment Information

New Balance	\$25.57
Current Payment Due (Minimum Payment)	\$25.57
Current Payment Due Date	02/28/22

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-231-5511 for payoff information.

Account Summary

Previous Balance		\$1,362.76
Credits	-	\$0.00
Payments	-	\$1,362.76
Purchases & Other Charges	+	\$25.57
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$25.57

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	9.240%	02531%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

TOTAL *FINANCE CHARGE* BILLED IN 2021 \$0.00

TOTAL *FINANCE CHARGE* PAID IN 2021 \$0.00

See reverse side for important information.

5596 0020 YTG

1 7 2 220203 0

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10 3268 1000 ELA2 01DR5596

61992

DETACH HERE

COUNTY OF MERCED

STATE OF CALIFORNIA

PAYMENT AUTHORIZATION - SPECIAL DISTRICTS

BUDGET UNIT/ TRUST FUND	ACCOUNT	AMOUNT	BUDGET UNIT/ TRUST FUND	ACCOUNT	AMOUNT
90300	22300	92.43			
		TOTAL:			92.43

Claim of: Ursula Stock

Address 1217 N. Dome Ct,

Street or P.O. Box No.

Merced

Ca

City

State

Zip

Travel 158 miles@ \$.585= Merced to Parlier and back for LincPass
verification and pick up on Jan 6, 2022

Name of Special District East Merced RCD

I hereby certify that this authorization for payment has been approved by the Districts Governing Board by an order duly entered in the minutes of said Board on January 19, 20 22.

Authorized Official

1/19/22

Date

Board President

Title

Approved for Payment

Auditor-Controller's Office

By _____



INVOICE

2926 G Street
Merced, CA 95340
Phone: 209/756-2421

Client:

U.S. Environmental Protection Agency
75 Hawthorne Street, WTR-2-4
San Francisco, CA 94105
Project Officer: Joseph Morgan

Invoice No: EPA-2022-01
Amount: \$9,280.00
Cumulative: \$164,115.00
Total: \$240,580.00
Remaining: \$76,465.00
Date: 2/1/2022

PROJECT: EPA - VERNAL POOL LANDSCAPE CONSERVATION PLANNING STUDY

USEPA WPDG GRANT NO: 99T93101

Work Summary:

This invoice covers work conducted January 2022 for the USEPA Wetland Program Development Grant awarded to EMRCD. During this period, EMRCD provided project support and Vollmar Natural Lands Consulting, working as a subcontractor to EMRCD, completed technical work as summarized in VNLC's attached invoice.

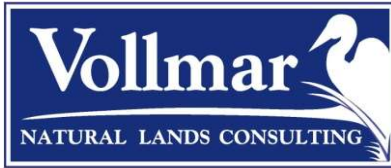
Summary of Billing:

	Amount
EMRCD Project Support	\$500.00
VNLC Technical Work (see attached invoice)	\$8,780.00

TOTAL INVOICE:	\$9,280.00
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RECORD OF PROJECT INVOICES

Invoice #	Amount	Amt. Unpaid	Amt. Paid
EPA-2019-12	\$8,455.00		\$8,455.00
EPA-2020-01	\$20,610.00		\$20,610.00
EPA-2020-02	\$17,640.00		\$17,640.00
EPA-2020-03	\$10,970.00		\$10,970.00
EPA-2020-04	\$6,360.00		\$6,360.00
EPA-2020-07	\$18,020.00		\$18,020.00
EPA-2020-11	\$33,020.00		\$33,020.00
EPA-2021-01	\$7,180.00		\$7,180.00
EPA-2021-08	\$5,940.00		\$5,940.00
EPA-2021-09	\$7,600.00		\$7,600.00
EPA-2021-10	\$4,990.00		\$4,990.00
EPA-2021-11	\$7,300.00		\$7,300.00
EPA-2021-12	\$6,750.00		\$6,750.00
EPA-2022-01	\$9,280.00	\$9,280.00	
Cumulative:	\$164,115.00	\$9,280.00	\$154,835.00



INVOICE

1720 Solano Avenue
Berkeley, CA 94707
Phone: 510/559-9603
Fax: 510/559-9605

Client:

East Merced Resource Conservation District
2926 G Street, Suite 102
Merced, CA 95340
Attn: Jean Okuye

Invoice No: 307-4A-2022-01
Amount: \$8,780.00
Cumulative: \$152,615.00
Total Budget: \$228,582.00
Remaining: \$75,967.00
Date: 2/1/2022

PROJECT: J-307 USEPA GRANT (WORK ORDER 4A: VP LANDSCAPE CONSERVATION PLANNING STUDY)

USEPA WPDG GRANT**Work Summary:**

This invoice is for work conducted during January 2022 on the USEPA Wetland Program Development Grant awarded to EMRCD. This grant funds a vernal pool landscape conservation planning study throughout the Central Valley and Modoc Plateau regions of California. During this period, VNLC completed the following work: **Task 1:** John Vollmar had minor communications with technical reviewers and EMRCD. **Task 3:** John Vollmar and another senior biologist conducted drone surveys of vernal pool landscapes throughout the eastern Great Valley and Jepson Prairie area. Surveys were conducted January 24-28. VNLC staff continued with analysis of additional vernal pool regions, developing predictive habitat mapping for additional core species.

Summary of Billing*:

	Amount
Task 1: Convene and Communicate with Technical Advisors, EMRCD, and EPA	\$700.00
Task 2: Identify Habitat Blocks by Vernal Pool Ecoregion	\$0.00
Task 3: Develop Profiles and Conservation Strategy Frameworks (CFSs) for Habitat Blocks	\$8,080.00
Task 4: Prepare Project Report and Geodatabase	\$0.00
Task 5: Disseminate Project Information and Data	\$0.00

** see attached pages for labor and expenses by subtask and full list of project tasks and subtasks*

TOTAL INVOICE: **\$8,780.00**

RECORD OF INVOICES FOR WORK ORDER

Invoice #	Amount	Amt. Unpaid	Amt. Paid
307-4-2019-12	\$7,955.00		\$7,955.00
307-4-2020-01	\$19,860.00		\$19,860.00
307-4-2020-02	\$16,890.00		\$16,890.00
307-4-2020-03	\$10,220.00		\$10,220.00
307-4-2020-04	\$5,610.00		\$5,610.00
307-4A-2020-07	\$16,520.00		\$16,520.00
307-4A-2020-11	\$31,020.00		\$31,020.00
307-4A-2021-01	\$6,180.00		\$6,180.00
307-4A-2021-08	\$4,940.00		\$4,940.00
307-4A-2021-09	\$7,100.00		\$7,100.00
307-4A-2021-10	\$4,490.00		\$4,490.00
307-4A-2021-11	\$6,800.00		\$6,800.00
307-4A-2021-12	\$6,250.00		\$6,250.00
307-4A-2022-01	\$8,780.00	\$8,780.00	
Cumulative:	\$152,615.00	\$8,780.00	\$143,835.00

VNLC Invoice 307-4A-2022-01 - Summary of Labor and Expenses by Project Subtask

Subtask 1B: Engage Tech Advisors, EMRCD, EPA during Project	Hours	Rate/Hr.	Total
Project Manager	4	\$175.00	\$700.00
Senior Scientist		\$90.00	\$0.00
Staff Scientist		\$80.00	\$0.00
<i>Project Expenses</i>			
(none)			\$0.00
Total			\$700.00

Subtask 3A: Develop Preliminary Habitat Block Profiles and CFSs	Hours	Rate/Hr.	Total
Project Manager	2	\$175.00	\$350.00
Senior Scientist		\$90.00	\$0.00
Staff Scientist	36	\$80.00	\$2,880.00
<i>Project Expenses</i>			
(none)			\$0.00
Total			\$3,230.00

Subtask 3B: Conduct Field Surveys	Hours	Rate/Hr.	Total
Project Manager	2	\$175.00	\$350.00
Senior Scientist	50	\$90.00	\$4,500.00
Staff Scientist		\$80.00	\$0.00
<i>Project Expenses</i>			
(none)			\$0.00
Total			\$4,850.00

Subtask 3C: Prepare/Circulate Draft Habitat Block Profiles/CFSs	Hours	Rate/Hr.	Total
Project Manager		\$175.00	\$0.00
Senior Scientist		\$90.00	\$0.00
Staff Scientist		\$80.00	\$0.00
<i>Project Expenses</i>			
(none)			\$0.00
Total			\$0.00

COMPLETE PROJECT TASKS AND SUBTASK LIST

Task 1: Convene and Communicate with Technical Advisors, EMRCD, and EPA

Subtask 1A: Identify and Select Project Technical Advisors

Subtask 1B: Engage Project Technical Advisors, EMRCD, and EPA throughout Project

Task 2: Identify Habitat Blocks by Vernal Pool Ecoregion

Subtask 2A: Gather/Review Available Information

Subtask 2B: Develop/Revise Project Geodatabase

Subtask 2C: Remap Extant Vernal Pool Habitat (subtask removed from study)

Subtask 2D: Develop Predictive Habitat Maps for Key Special-status Species

Subtask 2E: Conduct Analyses and Identify Candidate and Final Habitat Blocks

Task 3: Develop Profiles and Conservation Strategy Frameworks (CFSs) for Habitat Blocks

Subtask 3A: Develop Preliminary Habitat Block Profiles and CFSs

Subtask 3B: Conduct Field Surveys

Subtask 3C: Prepare/Circulate Draft Habitat Block Profiles/CFSs

Subtask 3D: Prepare Final Habitat Block Profiles/CFSs

Task 4: Prepare Project Report and Geodatabase

Subtask 4A: Prepare/Circulate Draft Report

Subtask 4B: Prepare Final Report

Subtask 4C: Prepare Draft/Final Geodatabase

Task 5: Disseminate Project Information and Data

Subtask 5A: Disseminate Project Reports and Data

Subtask 5B: Prepare/Deliver Conference Presentation

Subtask 5C: Prepare/Publish Manuscript



2926 G Street
Merced, CA 95340
Phone: 209/756-2421
admin@eastmercedrcd.org

February 1, 2022

Alexa Dunn
Program Manager
Wildlife Conservation Board
PO Box 944209
Sacramento, CA 94244-2090

SUBJECT: Disbursement Request #9 - WCB Grant WC-2017HW; WCB Project 2020046

Dear Alexa,

Attached is **Disbursement Request #9** for the 'Great Valley and Modoc Plateau Vernal Pool Conservation Planning' project funded in part by WCB. This disbursement request covers **January 2022**. During this period, EMRCD provided project support and Vollmar Natural Lands Consulting, working as a subcontractor to EMRCD, completed technical work. The table below summarizes EMRCD's costs.

EMRCD Project Costs for Disbursement Request #9

Invoice Period: January 2022				
Personnel	Rate	Qty	Total	Task
EMRCD Administrator	\$50/hr.	5 hrs.	\$250	3
Expenses				
(none)				
TOTAL			\$250	

VNLC completed the following work (see attached invoice for details): **Task 3:** VNLC continued developing the draft habitat block profiles and CSFs for the NE and SE Sacramento Valley and Southern Sierra Foothills Vernal Pool Regions; VNLC senior biologists conducted drone aerial surveys of vernal pool landscapes throughout the eastern Great Valley and Jepson Prairie regions from January 24-28. The project budget includes \$240,582 from USEPA and \$140,000 from WCB, for a total project budget of \$380,582. USEPA has provided a total of \$164,115 to date with \$8,780 provided during this billing period.

Thank you for your support of this project. Please contact me if you have any questions.

Sincerely,

Jean Okuye
EMRCD Board President

Attachments:
WCB Disbursement Request #9; VNLC Subcontractor Invoice



INVOICE

2926 G Street

Merced, CA 95340

Phone: 209/756-2421

Contact: Jean Okuye, EMRCD Board President

Project Name: Great Valley and Modoc Plateau Vernal Pool Conservation Planning

Grant Agreement Number: WC-2017HW

WCB Project ID Number: 2020046

Term of Project: June 16, 2020-March 31, 2024

Invoice Period Covered: **January 2022**

Amendments: None

WCB Project Manager: Alexa Dunn

WCB Invoice Number: **9**

EMRCD Reference Number **WCB-2022-01**

Invoice Date: **2/1/2022**

Project Task	Total Cost	Cost Share (Cumulative to Date)	WCB Allocation	WCB Prior Invoiced Amount	Current WCB Invoice	Remaining WCB Balance for Task
Task 1: Project Team Coordination/Management	\$41,471	\$30,535	\$0	\$0.00	\$0.00	\$0.00
Task 2: ID Habitat Blocks by Vernal Pool Ecoregion	\$94,780	\$94,780	\$0	\$0.00	\$0.00	\$0.00
Task 3: Develop Profiles/Conservation Strategy Frameworks for Habitat Blocks	\$145,221	\$29,520	\$70,000	\$60,180.00	\$7,230.00	\$2,590.00
Task 4: Prepare Project Report and Geodatabase	\$43,570	\$0	\$20,000	\$16,720.00	\$0.00	\$3,280.00
Task 5: Disseminate Project Information and Data	\$25,490	\$0	\$19,950	\$0.00	\$0.00	\$19,950.00
Task 6: Monitoring: Track Ongoing Habitat Conservation and Restoration in Study Area	\$30,050	\$0	\$30,050	\$0.00	\$0.00	\$30,050.00
TOTAL	\$380,582	\$154,835	\$140,000	\$76,900.00	\$7,230.00	\$55,870.00

Total Current Invoice: \$7,230.00

Less Retention: \$723.00

TOTAL PAYMENT DUE: **\$6,507.00**

Approved for Payment

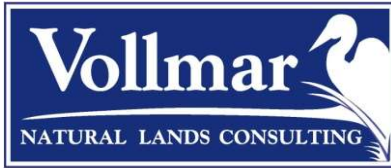
Current Retention: \$723.00

Previous Retention: \$7,690.00

TOTAL RETENTION W/H TO DATE: **\$8,413.00**

By: _____

Printed Name: _____ **Date:** _____



INVOICE

1720 Solano Avenue
Berkeley, CA 94707
Phone: 510/559-9603
Fax: 510/559-9605

Client:

East Merced Resource Conservation District
2926 G Street, Suite 102
Merced, CA 95340
Attn: Jean Okuye

Invoice No: 307-4B-2022-01
Amount: \$6,980.00
Cumulative: \$80,630.00
Total Budget: \$135,500.00
Remaining: \$54,870.00
Date: 2/1/2022

PROJECT: J-307 WCB GRANT (WORK ORDER 4B: VP LANDSCAPE CONSERVATION PLANNING STUDY)

Grant Agreement Number: WC-2017HW

WCB Project ID Number: 2020046

Work Summary:

This invoice is for work conducted **January 2022** on the WCB Grant project awarded to EMRCD. This grant, along with an EPA grant, funds a vernal pool landscape conservation planning study throughout the Central Valley and Modoc Plateau regions of California. During this period, VNLC completed the following work: **Task 3:** VNLC continued developing the draft habitat block profiles and CSFs for the different vernal pool regions of the Great Valley. Also, John Vollmar and an associate spent a week from January 24-28 conducting drone flights to capture aerial imagery of different vernal pool landscape in the Great Valley to be included in the final publication for the project.

Summary of Billing*:

	Amount
Task 1: Convene and Communicate with Technical Advisors, EMRCD, and EPA	\$0.00
Task 2: Identify Habitat Blocks by Vernal Pool Ecoregion	\$0.00
Task 3: Develop Profiles and Conservation Strategy Frameworks (CSFs) for Habitat Blocks	\$6,980.00
Task 4: Prepare Project Report and Geodatabase	\$0.00
Task 5: Disseminate Project Information and Data	\$0.00

** see attached pages for labor and expenses by subtask and full list of project tasks and subtasks*

TOTAL INVOICE: **\$6,980.00**

RECORD OF INVOICES FOR WORK ORDER

Invoice #	Amount	Amt. Unpaid	Amt. Paid
307-4B-2020-07	\$5,080.00		\$5,080.00
307-4B-2020-11	\$10,250.00		\$10,250.00
307-4B-2021-01	\$5,250.00		\$5,250.00
307-4B-2021-08	\$13,300.00		\$13,300.00
307-4B-2021-09	\$5,310.00		\$5,310.00
307-4B-2021-10	\$19,520.00		\$19,520.00
307-4B-2021-11	\$6,540.00	\$6,540.00	
307-4B-2021-12	\$8,400.00	\$8,400.00	
307-4B-2022-01	\$6,980.00	\$6,980.00	
Cumulative:	\$80,630.00	\$21,920.00	\$58,710.00

VNLC Invoice 307-4B-2022-01 - Summary of Labor and Expenses by Project Subtask

Subtask 3B: Conduct Field Surveys	Hours	Rate/Hr.	Total
Project Manager	8	\$175.00	\$1,400.00
Senior Ecologist/GIS Analyst	62	\$90.00	\$5,580.00
Staff Ecologist/GIS Analyst		\$80.00	\$0.00
<i>Project Expenses</i>			
(none)			\$0.00
Total			\$6,980.00

Subtask 3C: Prepare/Circulate Draft Habitat Block Profiles/CSFs	Hours	Rate/Hr.	Total
Project Manager		\$175.00	\$0.00
Senior Ecologist/GIS Analyst		\$90.00	\$0.00
Staff Ecologist/GIS Analyst		\$80.00	\$0.00
<i>Project Expenses</i>			
(none)			\$0.00
Total			\$0.00

Subtask 4A: Prepare/Circulate Draft Report	Hours	Rate/Hr.	Total
Project Manager		\$175.00	\$0.00
Senior Ecologist/GIS Analyst		\$90.00	\$0.00
Staff Ecologist/GIS Analyst		\$80.00	\$0.00
<i>Project Expenses</i>			
(none)			\$0.00
Total			\$0.00

COMPLETE PROJECT TASKS AND SUBTASK LIST

Task 1: Convene and Communicate with Technical Advisors, EMRCD, and EPA

Subtask 1A: Identify and Select Project Technical Advisors

Subtask 1B: Engage Project Technical Advisors, EMRCD, and EPA throughout Project

Task 2: Identify Habitat Blocks by Vernal Pool Ecoregion

Subtask 2A: Gather/Review Available Information

Subtask 2B: Develop/Revise Project Geodatabase

Subtask 2C: Remap Extant Vernal Pool Habitat (subtask removed from study)

Subtask 2D: Develop Predictive Habitat Maps for Key Special-status Species

Subtask 2E: Conduct Analyses and Identify Candidate and Final Habitat Blocks

Task 3: Develop Profiles and Conservation Strategy Frameworks (CSFs) for Habitat Blocks

Subtask 3A: Develop Preliminary Habitat Block Profiles and CSFs

Subtask 3B: Conduct Field Surveys

Subtask 3C: Prepare/Circulate Draft Habitat Block Profiles/CSFs

Subtask 3D: Prepare Final Habitat Block Profiles/CSFs

Task 4: Prepare Project Report and Geodatabase

Subtask 4A: Prepare/Circulate Draft Report

Subtask 4B: Prepare Final Report

Subtask 4C: Prepare Draft/Final Geodatabase

Task 5: Disseminate Project Information and Data

Subtask 5A: Disseminate Project Reports and Data

Subtask 5B: Prepare/Deliver Conference Presentation

Subtask 5C: Prepare/Publish Manuscript

RESOLUTION NO. 2021-9-30

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST STANISLAUS RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-33-20 PROCLAIMED ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF EAST STANISLAUS RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OCTOBER 1ST THROUGH OCTOBER 30TH PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the East Merced Resource Conservation District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings East Stanislaus Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, A STATE OF EMERGENCY HAS BEEN PROCLAIMED – FOR THE PRESERVATION OF PUBLIC HEALTH AND SAFETY; and

WHEREAS, DUE TO POTENTIAL FOR COVID-19 EXPOSURE THAT MEETING IN PERSON WOULD PRESENT IMMINENT RISK TO HEALTH AND SAFETY OF ATTENDEES; and

WHEREAS, the Board of Directors does hereby find that POTENTIAL FOR EXPOSURE IS OF IMMIMENT RISK TO ATTENDEES has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of East Stanislaus Resource Conservation District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to

provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, THE DISTRICT WILL CONTINUE TO HOST A PUBLIC MEETING ACCESSIBLE TO PUBLIC IN PERSON SIMULTANEOUSLY WITH A REMOTE MEETING ACCESSIBLE TO PUBLIC TO PARTICIPATE AT LEVEL ACCORDING TO THEIR RISK FACTORS.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF EAST STANISLAUS RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and POTENTIAL FOR EXPOSURE IS OF IMMIMENT RISK TO ATTENDEES OF IN PERSON MEETINGS.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of SEPTEMBER 30, 2021.

Section 4. Remote Teleconference Meetings. The Executive Director legislative bodies East Stanislaus Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) OCTOBER 30, 2021, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of East Stanislaus Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of East Stanislaus Resource Conservation District, this 17 day of November, 2021, by the following vote:

AYES: Jean. Bob, Shirish. Aaron

NOES: None

ABSENT: none

ABSTAIN: None

Juan 11/17/21 approved by board